Niagara College Libraries Student Advisory Team (NCLSAT)

Niagara-on-the-Lake Division

February 9, 2015 1:30-2:30pm (Meeting #3)

Minutes

Present:


Staff: Jackie P., Ralph L.

Agenda:

1. Introductions and refreshments

2. Discussion items:
   a. Extended hours
   b. ncReads update
   c. Location of IT help
   d. Furniture—what would you like?
   e. Other observations

3. Activity: online survey (http://goo.gl/forms/pt9JKxp3mh)

4. Continuing contact: NCLSAT on Blackboard, CCR

5. Next meeting TBD

Minutes:

2 a) Extended hours:

• Extended hours are appreciated, especially weekend hours
• Students learned about extended hours primarily through signage at the school

b) ncReads update:

• Next ncReads meeting is February 23rd
• It would be nice to have programs at different language levels to help international students with their communication skills

c) Location of IT help:

• IT desk in better location than in the back, but would be more convenient to integrate it with the Library desk

d) Furniture:

• Stockpile of extra chairs is not obvious, many chairs are being pulled into computer area therefore it would be nice to have stacks of extra chairs placed throughout library
• It would be nice to have a high café-style bar along windows for individual study

e) Other observations:

• Crowds and noise continues to be a problem
• Difficult to find a computer to use, possible solutions include:
  o Time limit when you log in, e.g., 2 hours (similar to public libraries)
  o Designated computer for printing would be helpful
  o More express computers
  o Improve the process for setting up wireless printing
• Online library item renewal does not show the hour an item is due, adding the hour would be extremely helpful for laptop borrowers
• Automatically generated email receipts after borrowing an item would be helpful
• Wireless internet continues to be a problem
• “New Books” shelving unit is confusing for students who look for those books in the regular stacks → possibly put a placeholder in stacks to direct students to book?
• It would be much more user-friendly for DVDs and fiction to be organized by genre
• Put Catalogue searching computer in DVD room
• Catalogue searching computer in book stacks is not obvious (students didn’t know it was there)
• More recreational materials would be appreciated
• Need to revisit loan policies for Niagara Falls students, especially laptops and reserves
• Some sort of standing area to read newspapers (either electronic or print) for a quick glance at current events would be great, especially at Niagara Falls campus?
• Library suggestion box is not noticeable, can it be moved?
• A large calendar of campus-wide events located in the Library would be very helpful, similar to the board in the magnetic whiteboard in the Armoury